

UNITARIAN-UNIVERSALIST SOCIETY OF RIVER FALLS

Building Use and Rental Policy

WAIVER OF LIABILITY

The applicant agrees to indemnify and hold harmless UUSRF from any and all loss, damage, claim, liability or expense arising out of or resulting from any injury or claim of injury of any nature whatsoever to either persons or property arising from any accident or any other occurrence causing injury to any person or property whomsoever or whatsoever due directly or indirectly to the condition of, or the use, misuse or disuse of the premises or any part thereof, by any and all persons participating as part of the named activity.

- a) Alcohol use by special permission only.
- b) The building must be returned in the same condition it was prior to use including the placement of furniture, clean-up and trash removal. The building and facilities must not be damaged in any way including the posting of decorations or signs or the like with pins, tacks, nails or tape. Any damage occurring to the building must be reported to the on-site representative as soon as possible. The Aresponsible person@ is responsible for all damages caused by persons in their group.
- c) Storage is not provided and is not available, including storage for on-going use rentals. Anything left behind will be considered abandoned unless specific arrangements are made.
- d) Food consumption is allowed in the kitchen area only. The oven, stove, and microwave may be used to warm pre-cooked food. No cooking is allowed without special permission.
- e) Church offices may not be used. A phone for emergencies is located in the kitchen. Local calls only.
- f) Minors must be supervised by a responsible adult at all times.
- g) Use of the sound system will require an on-site representative or a Aresponsible person@ who has been instructed in its use.
- h) One directional sign may be placed near the driveway during building use. No signs advocating any political position, candidate or party may be posted. No signs contrary to UUSRF principles and mission will be allowed.
- i) On-going rentals may only use the building during their designated times. On-going use will also be subject to period review by the building use coordinator.

WE RESERVE THE RIGHT TO LIMIT THE USE OF OUR FACILITIES FOR ANY REASON.

I have read and understand the Building Use Policy and Waiver of Liability and agree to be bound by its terms.

_____ Dated: _____

_____ Received: _____

Building Use Coordinator

UNITARIAN-UNIVERSALIST SOCIETY OF RIVER FALLS

N8236 945th St
River Falls, WI 54022
(715) 425-5115

Building Use Request Form

Please read and sign UUSRF Building Use and Rental Policy and Waiver of Liability prior to submitting this form to Don Leake/Building Use Coordinator.

Responsible Person: Name: _____

Address: _____

Day Time Phone: _____ Evening Phone: _____

Email: _____

Are you a member of UUSRF? _____. Will this be a 'member' or 'nonmember' function? (see Use Policy for definition) _____

If the requested use is connected with an organization other than UUSRF, please identify the organization and provide contact information: _____

Requested Building Use Area: _____

Proposed Use (include estimated number of attendees): _____

Requested Date and Time of Use: _____

Alternative Date and Time: _____

Do you intend to use the sound system? Yes No
If yes, who will be the "responsible person" for its use? _____

Do you seek permission to serve alcohol? Yes No
If yes, who will be the "responsible person" for its use? _____

Are you applying for a fee/damage deposit waiver or reduction? Yes No
If yes, please explain why you believe the Board should grant a waiver or reduction:

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Office use only: Reservation Fee Paid _____; Paid in Full _____; Fee waived _____
Damage Deposit Paid _____
Reservation confirmed _____; Building Use Policy signed _____; Waiver of Liability Signed: _____
If on-site representative needed, person assigned: _____ Insurance Certificate: _____